

Date: _____ Project _____
 Project Manager: _____ Lead Engineer: _____

Electronic File Check List

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- _____ 1) Certificates Of Compliance
- _____ 2) Real Estate
- _____ 3) As-Built Drawings , With Holding Amount Included
- _____ 4) Quantity Surveys (Land Survey)
- _____ 5) Prior, After, And Quantity Surveys (Dredging)
- _____ 6) Construction Documentation Report (CDR) (IHC CDF only)
- _____ 7) Inspection
- _____ 8) Condition Of Existing Structures
- _____ 9) Preservation Of Historical, Archaeological And Cultural Resources
- _____ 10) Minimum Amount Of Insurance Required
- _____ 11) Time Extensions For Unusually Severe Weather
- _____ 12) Permits And Responsibilities
- _____ 13) Coordination With Others
- _____ 14) Special Safety Requirements
- _____ 15) Accommodations For Inspectors
- _____ 16) Signal Lights - for marine based projects only
- _____ 17) Temporary Lights And Signals Required By The Coast Guard (marine based)
- _____ 18) Borrow / Disposal Sites And Quarries
- _____ 19) One Call Systems For Excavators (IL, IN or Chicago)
- _____ 20) Partnering
- _____ 21) IN Sales and Use Tax or IL Retailers Occupational Tax and Tax Exemption
- _____ 22) Form 4267 attached - for dredging only

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- _____ 1) Correct COR address
- _____ 2) Submittal register attached
- _____ 3) All submittals in specs are listed in register
- _____ 4) Paragraph number in register consistent with specs
- _____ 5) Transmittal Eng Form 4025 attached

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- _____ 1) NPDES attached, if required
- _____ 2) Other Environmental attachments

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- _____ 1) Project and safety sign graphics attached at end of section

 Specification Technician Date

 A/E Quality Manager Date